

Hunters for BC  Board of Directors' Policy and Procedures	Topic: Board of Directors	Policy No. GOP 2
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**Purpose**

Hunters for BC is an organization comprised of volunteers from various locations within the province of British Columbia who have committed their time, energy, knowledge, skills and ability to work together for the betterment of the wildlife and people in their province. Every two years members are elected to the Board of Directors to be the leadership team of the organization. Every Board member has a responsibility to fulfil their duties with the utmost care, diligence and integrity.

Individual Board members must adhere to the Code of Conduct policy.

**Policy:**

**Code of Conduct for Board Members:**

The Board of Directors is committed to teamwork, mutual respect and effective decision-making. Board members must endeavor to represent the broader interests of the organization and its' members and be an advocate for the organization and its' mission within the community.

**Performance of Duties:**

Directors will exercise appropriate leadership and diligence. Directors must be able to commit time and effort to the performance of duties. Directors will come to meetings prepared to discuss and decide on issues on the agenda. Directors may request items to be included in the agenda.

**Care and Diligence:**

Directors will exercise the care, diligence, and skill of a reasonable prudent person in the circumstances and decisions which are to be made at Board meetings. Directors must be familiar with the constitution and bylaws of the organization and act in good faith in the administration of their duties. Directors must be aware of applicable legislation and regulations.

Directors are in a position of trust in the care and administration of the finances of the organization, it's assets and properties.

**Support:**

On organizational issues, be balanced in their effort to understand other Board members' opinions. Once a board decision is made, support the decision even if their own view is a minority one. Directors will not disclose or discuss differences of opinion on the board with those who are not on the board.

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**Confidentiality:**

Directors will not disclose to any person any information or decisions by the Board which are considered by the Board to be privileged or confidential in nature or reasonably considered to be confidential.

**Conflict of Interest:**

Directors must be aware of any actual or potential conflict of interest. Directors must immediately disclose the nature and extent of the potential or actual conflict and recuse themselves from involvement in the decisions.

**Good Conduct:**

Directors must be committed to always conducting themselves in good conduct while representing the Board and the organization. Directors will act ethically and with integrity and will comply with rules of good and courteous conduct and will deal with other people in a respectful manner. Directors must be committed to good governance and procedural rules of order.

**Discrimination, Bullying and Harassment:**

Directors must be committed to an environment free from any discrimination, harassment or bullying and endeavor at all times to promote respect and good conduct in the duties and organization of activities and events per the organization’s Bullying and Harassment policy.

**Virtual Meetings & Communication Pertaining to the Business of the Organization:**

Unacceptable and strictly prohibited behavior is defined as:

- Harassment, intimidation, or discrimination in any form.
- Verbal abuse of any participant.
- The recording or transmission of any content in any format.
- Screenshots of chat room activity that takes place in any virtual space.
- Allowing anyone that was not on the invitee list to overhear any portion of the meeting.

**Health and Safety and Environmental:**

Directors must exercise appropriate leadership and due diligence in all aspects of the organizations activities to promote safe work procedures and best practices to help ensure the safety of all volunteers and participants while involved in organization events and activities.

Directors must exercise appropriate leadership, due diligence and avoid compromise in the protection of the environment.

**Note: Appendix 1 – Social Media Code of Conduct**

Approved by the Board of Directors per:		Date:
Signature:	Position:	

AMENDED POLICY – CODE OF CONDUCT – MARCH 6, 2023

DRAFT